

**Hermitage Presbyterian Church  
Scout Project Form**

Today's Date: \_\_\_\_\_  
Name of Person Completing this Form: \_\_\_\_\_  
Address of Person Completing this Form: \_\_\_\_\_  
Preferred Phone of Person Completing this Form: \_\_\_\_\_  
Circle if this is a CELL #, WORK #, or HOME #.  
Preferred Email of Person Completing this Form: \_\_\_\_\_  
Is this an Eagle Scout Project? \_\_\_\_\_  
Is this a Troup Project? \_\_\_\_\_  
Name of Project to be Completed: \_\_\_\_\_  
Description of Project to be done: \_\_\_\_\_  
\_\_\_\_\_  
Proposed Date for Project: \_\_\_\_\_  
Adult/s or Eagle Scout to Coordinate &/or Supervise Project: \_\_\_\_\_  
Date Project will be Finalized: \_\_\_\_\_  
Date Approval is Needed by Hermitage Presbyterian Church for Project: \_\_\_\_\_  
Other Information (any follow-up work needed on project, special circumstances, etc.):  
\_\_\_\_\_

Hermitage Presbyterian Church greatly appreciates projects completed to enhance and further the ministry of the church. HPC's Physical Asset Donation Policy states:

1. All physical assets donated become the property of Hermitage Presbyterian Church.
2. The Session Business Team of Hermitage Presbyterian Church will review all proposed donations of physical assets, and approve or deny the donation request based on the appropriateness of the donation and the ability of the Church to utilize the donation.
3. If the donation is being made as a memorial, or if the item being donated has a sentimental value to the donor, this information will be recorded by the Session Business Team and kept on file in the Church Office.
4. The Session Business Team of Hermitage Presbyterian Church will determine the best placement and use of all donated physical assets.
5. At any time, the Session Business Team of Hermitage Presbyterian Church may dispose of any donated physical asset (including Eagle Scout projects), after Congregational notification, if the Session Business Team determines the item is no longer needed by the church.
6. If a donated item has been indicated as having sentimental value, the donor will be contacted to determine if they want the item returned to them.

By signing below, you agree to abide by HPC's Physical Asset Donation Policy.  
Signature of One Completing Form:

\_\_\_\_\_

**Office Use Only.**

Date Project Approved by HPC: _____
Name of body Approving Project: _____
Name of Person Attesting this Information: _____