

## **HPC Sign Request Guidelines**

- Maximum of 5 lines
- Maximum of 20 letters/numbers and spaces, per line.
- Maximum days --- 14 days
- Requests must be submitted at least 7 days prior to posting
- No personal messages.

Sign requests can be left with Edwina in the HPC church office or email to Nancy Abbott at [nmabbott52@gmail.com](mailto:nmabbott52@gmail.com) Nancy will be the contact person for all sign approvals. Nancy will email status of each request.

## **Nashville Zoning Requirements**

- Each message must stay on the sign for at least 8 seconds. We will post messages for 10 -15 seconds, depending on the length of the message.
- The sign must be off from 10PM until 6AM.
- There will be no animations or message fade ins and outs.
- Brightness must be controlled between day and night operation.
- We will avoid any pictures and stay with "text only" until we gain additional experience.